

Leduc Public Library Board Meeting

Minutes of the Leduc Public Library Board meeting held January 16, 2019 at 4:30 p.m., Karl Martin room.

Attending Trustees: A. Braithwaite, H. Feldbusch, P. Fleming, D. Matthews, L. Hansen,
J. Storeshaw, S. Dixon Pollard

Staff Members: C. Frybort (Library Director), L. McLean (recording secretary)

Also present: T. Turner (city staff rep)

CALL TO ORDER:

Library Director, C. Frybort called the meeting to order 4:31 pm.
Introductions.

ELECTIONS AND COMMITTEE SELECTION:

1. Election of Chair and Vice-chair.

C. Frybort opened the floor for nominations for the Leduc Public Library Board chair position.

A. Braithwaite nominated P. Fleming. P. Fleming accepted the nomination.

C. Frybort called for nominations three times.

C. Frybort declared nominations cease.

P. Fleming was acclaimed as the Leduc Public Library Board Chairperson

P. Fleming assumed the duties of board chair.

P. Fleming opened the floor for nominations of the Leduc Public Library Board vice-chair.

A. Braithwaite nominated D. Matthews. D. Matthews accepted the nomination.

S. Pollard nominated J. Storeshaw. J. Storeshaw declined the nomination

P. Fleming call for nominations three times.

P. Fleming declared nominations cease.

D. Matthews was acclaimed as the Leduc Public Library Board vice-chairperson.

Discussion regarding board committee appointments.

MOTION 01- 2019

D. Matthews moved to postpone the committee member selections to the February board meeting.

MOTION CARRIED

CONSENT AGENDA

1. Information Items: none

2. Approval of December 12, 2018 minutes.

3. Reports: Library Director, Info Services, Youth Services, LAL

MOTION TO ACCEPT CONSENT AGENDA:

MOTION 02-2019

A. Braithwaite moved to accept the consent agenda as presented.

MOTION CARRIED

MOTION TO ACCEPT THE REMAINING COMPONENTS OF THE AGENDA:

MOTION 03-2019

D. Matthews moved to accept the remaining components of the agenda.

MOTION CARRIED

ACTION AGENDA

Thank you to past trustee.

MOTION 04- 2019

A. Braithwaite moved to present J. Arnold, a \$50 gift certificate from Chapters and an invitation for a meal with the Library Director and the Board Chair.

MOTION CARRIED

ITEMS FOR DISCUSSION/EXPLORATION

1. Review of December 2018 action list: *see list*
(H. Feldbusch *joined the meeting at 4:43pm and introduced herself*).
H. Lim-Lovatt will be doing more research regarding public computer changes.

C. Frybort will re-send the date of the council presentation to the trustees.

City of Leduc Board Orientation will be held February 8th.

2. Correspondence & Media: none

3. LAA Conference discussion
April 25-28, conference in Jasper. J. Storeshaw indicates she would like to attend. C. Frybort will email trustees to see who else would like to attend.

4. Report from council – L. Hansen
Updated everyone on city council happenings. Council is reviewing the City's Strategic Plan and budget process.

5. Round Robin

C. Frybort informed the board that the library has posted a survey on the website regarding library hours. She asks they encourage others to participate.
The provincial government would like boards to become more involved with planning regarding libraries. She challenged the trustees to come up with a question for strategic planning and bring it at the March board meeting.
Staff will begin training on point of service transactions.
The annual report will be in next months package along with the strategic plan updates.

T. Turner announced that January is Alberta Month of the Artist. The MacLab theatre will present it's first show of 2019 this Friday.

A. Braithwaite talked about the election of the Chair and Vice-chair. Some groups have changed the appointment of those positions to December. Further discussion will resume at the February meeting.

D. Matthews requested the Annual Report be distributed earlier than the Friday before the next meeting as that is a long weekend. C. Frybort will send it out February 8th.
He asked about the review of the wage grids. C. Frybort will be looking into the RFP process.

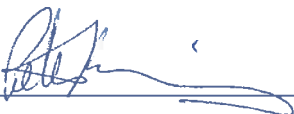
DATE OF NEXT MEETING: Regular Monthly Board Meeting
Wednesday, Feb.20, 2019, 4:30 pm

MOTION TO ADJOURN:


MOTION 05-2019

J. Storeshaw moved to adjourn the meeting at 5:07 pm.

MOTION CARRIED



P. Fleming, Chairperson



L. McLean, Recording Secretary

Date: Feb 20, 2019