

Leduc Public Library Board Meeting

Minutes of the Leduc Public Library Board meeting held, February 20th, 2019 at 4:30 p.m. in the Karl Martin room.

Attending Trustees: A. Braithwaite, H. Feldbusch, P. Fleming, D. Matthews, J. Storeshaw, S. Dixon Pollard

Staff Members: C. Frybort (Library Director), L. McLean (recording secretary)

Also present: T. Turner (city staff rep), B. Beckett (guest)

Absent: L. Hansen (with regrets)

CALL TO ORDER:

Chair, P. Fleming called the meeting to order 4:30 pm.

CONSENT AGENDA

1. Information Items
 - a) Variance report
 2. Approval of January 16th, 2019 minutes.
 3. Reports: Library Director
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MOTION TO ACCEPT CONSENT AGENDA

MOTION 06-2019

H. Feldbusch moves to accept the consent agenda as presented.

MOTION CARRIED

MOTION TO ACCEPT THE REMAINING COMPONENTS OF THE AGENDA

MOTION 07-2019

D. Matthews moves to accept the remaining components of the agenda with the addition of the HUB request in the action agenda.

MOTION CARRIED

ACTION AGENDA

1. Committee appointments
The board chair sits on all the committees.

Trustees volunteered to sit on the various committees:

<u>Policy & Development</u>	<u>Finance</u>
D. Matthews (chair)	A. Braithwaite (chair)
A. Braithwaite	J. Storeshaw
S. Dixon Pollard	H. Feldbusch

<u>Staff Relations/Personnel</u>	<u>Social</u>
H. Feldbusch(chair)	J. Storeshaw (chair)
J. Storeshaw	S. Dixon Pollard
A. Braithwaite	

Public Relations/Fundraising
All trustees. P. Fleming (chair)

MOTION 08 -2019

A. Braithwaite moves to accept the committee appointments.

MOTION CARRIED

2. Annual report to province
A couple of spelling errors were noted.

MOTION 09- 2019

J. Storeshaw moves to accept the City of Leduc Library Board's annual report as corrected.

MOTION CARRIED

3. HUB request

Leduc HUB association requested a letter of interest for community support from the library board. HUB is applying to the federal government for a grant to assist the homeless in the area. C. Fryborg asks if board will sponsor a letter.

MOTION 10- 2019

D. Matthews moves to allow the library director to write a letter of support for the HUB.

MOTION CARRIED

ITEMS FOR DISCUSSION/EXPLORATION

1. Review of January 2019 action list

C. Fryborg has a presentation to city council February 25th. Her presentation is after 7 pm, trustees are invited to attend.

2. Correspondence & Media: none

3. Strategic Plan update

C. Fryborg reviewed the key points.

D. Matthews asks when an updated version is due. C. Fryborg prefers the new Strategic Update is ready in November 2019, though it is to be ready to send to the province by the spring of 2020 in order to receive the annual government grant.

4. Report from council – B. Beckett, asks if there are any questions or concerns to be addressed to council.

5. Round Robin

A. Braithwaite attended the first YRL meeting as a representative of the City of Leduc. The new director of YRL will be making a presentation to Leduc city council on March 25th.

A. Braithwaite inquires on the sales of the Leduc history books. Sales have dropped since Christmas. An article by the historic society about T. Dirsa's book was recently published.

J. Storeshaw and D. Matthews will be attending the ALC in April. Registration is now open.

D. Matthews notes a new budget transfer from reserves. C. Fryborg explains the city's financial department shows transfers at year end.

S. Dixon Pollard asks about occupation and safety in the strategic plan.

T. Turner announced the Woods Museum has a new board. The partnership between the MacLab Centre and the library on literacy day was very successful.

P. Fleming helped someone in a wheelchair up the ramp at the library. C. Fryborg will contact the city's public works department.

After discussion, it was decided to move next month's meeting up a week.

DATE OF NEXT MEETING: Regular Monthly Board Meeting
Wednesday, March 13th, 2019, 4:30 pm

MOTION TO ADJOURN:

MOTION 11-2019

A. Braithwaite moved to adjourn the meeting at 5:07 pm.

MOTION CARRIED





P. Fleming, Chairperson

L. McLean, Recording Secretary

Date: March 13, 2019