

## **Leduc Public Library Board Meeting**

Minutes of the Leduc Public Library Board meeting held, April 15, 2020 at 4:30 p.m. via ZOOM.

Attending Trustees: A. Braithwaite, H. Feldbusch, P. Fleming, D. Matthews, J. Storeshaw, S. Dixon Pollard,  
L. Hansen

Staff Members: C. Frybort (Library Director), L. McLean (recording secretary)

Also present: T. Turner (city staff rep)

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### **CALL TO ORDER:**

Chair, P. Fleming, calls the meeting to order 4:32 pm.

### **CONSENT AGENDA**

1. Information Items
    - a) Variance report
  2. Approval of March 18<sup>th</sup>, 2020 and April 2<sup>nd</sup>, 2020 minutes.
  3. Reports: Library Director, Info Services, Youth Services, LAL
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### **MOTION TO ACCEPT CONSENT AGENDA:**

#### **MOTION 14-2020**

H. Feldbusch moves to accept the consent agenda as presented.

**MOTION CARRIED**

### **MOTION TO ACCEPT THE REMAINING COMPONENTS OF THE AGENDA:**

#### **MOTION 15-2020**

D. Matthews moves to accept the remaining components of the agenda as presented.

**MOTION CARRIED**

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### **ACTION AGENDA**

none

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### **ITEMS FOR DISCUSSION/EXPLORATION**

1. Review of March 2020 action list - none
2. Correspondence & Media: none
3. General pandemic and staffing discussion  
C. Frybort gives an overview on staffing and operations. She also goes over sanitation and quarantine procedures, and future curbside pick-up.  
  
C. Frybort is preparing the next year's budget.
4. Report from council – L. Hansen  
Council is still meeting. This year's property tax has been reduced to 0%. The local State-of Emergency has been lifted, but AHS guidelines are still being followed.

5. Round Robin

A. Braithwaite agrees with C. Frybort to wait for curbside pick-up. She asks if bleaching material is necessary. C. Frybort replies that many items, particularly children materials are very grimy. The time is ideal to clean the library collection while closed.

J. Storeshaw asks what percentage of library material is currently in library and what will happen if it all comes back. C. Frybort replies that much of our collection is sitting in limbo at other libraries. Our facility would not have the space to hold our entire collection.

D. Matthews praises C. Frybort and staff on their good work during this crisis.

S. Dixon Pollard explains what she has been doing in the school library. Schools are concerned that textbooks may be scarce in the fall as so many are out to students at this time. C. Frybort conveys the library may be able to arrange for families to return textbooks to the library during the summer.

T. Turner is looking at ways to reach seniors who do not participate in social media. She and C. Frybort will meet for further discussion.

She announces that the MacLab Centre will not re-open until at least the fall or early 2021.

DATE OF NEXT MEETING: Regular Monthly Board Meeting  
Wednesday, May 20<sup>th</sup>, 2020, 4:30 pm

**MOTION TO ADJOURN:**

**MOTION 16-2020**

J. Storeshaw moves to adjourn the meeting at 5:11 pm.

**MOTION CARRIED**

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P. Fleming, Chairperson

  
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L. McLean, Recording Secretary

Date: May 20/20